

Motor Vehicle Information Checklist



Please complete and return this form to us (**PRIOR** to your appointment if relevant):

CLIENT NAME:		YEAR:	
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MOTOR VEHICLE DETAILS			
Vehicle Make, Model & Engine Size (Lts):			
Owner of Vehicle:			
Driver of Vehicle:			
Date Purchased:			
Purchase Price:			
Estimated Total Kms Travelled in Financial Year:			
Estimated Total <u>Work</u> Kms Travelled in Financial Year:			
Log Book Kept:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If Yes ...			
- Period Log Book Covered:			
- Total Kms in Log Book Period:			
- Work Kms in Log Book Period:			
- Your Calculation of Business Use %:			
How was the vehicle financed?	<input type="checkbox"/> Leased	<input type="checkbox"/> Hire Purchased, Chattel Mortgaged, or Other Loan	<input type="checkbox"/> Paid Cash

RUNNING COSTS	TOTAL FOR YEAR (including GST)	FINANCED VEHICLES
Fuel:	\$	Please e-mail, fax or post to our office a copy of your Lease / Hire Purchase / Chattel Mortgage / Other Loan Agreement (if you haven't provided it previously).
Registration:	\$	
Insurance:	\$	
Repairs & Maintenance:	\$	
Lease / HP / CM / Loan Payments:	\$	
Interest Paid (if known):	\$	
Other:	\$	